

LEGISLATIVE FACT SHEET

DATE: 2/5/2016

BT OR RC NUMBER: _____
(Administration Bills)

SPONSOR (Department/Division/Agency/Council Member): Public Works/Real Estate

PURPOSE/SUMMARY:

The Real Estate Division requests permission to submit legislation to City Council seeking authorization to amend the 2015-2016 Contract between the City of Jacksonville (County) and the Florida Department of Health for operation of the Duval County Health Department (CHD).

This Amendment clarifies the cost, use and maintenance responsibilities of the parties for the County-owned or leased facilities occupied by the State for CHD operations. It provides for the County to withhold \$28,168 from the County's appropriated responsibility for the contract year for facility services and parking for the CHD at the County-owned facility located at 214 N. Hogan Street, 4th Floor, Jacksonville, Florida 32202 and parking located at the County-owned Main Library Parking Garage. It identifies & describes the affected facilities as the Ed Ball Building, 214 N. Hogan Street (2536.25 square feet on the 4th Floor), City of Jacksonville and the St. James Building, 117 West Duval Street (740 square feet).

This Amendment allows the State to solely occupy: (i) a 2,539.25 square foot office space on the 4th Floor for CHD purposes at the County's facility at 214 N. Hogan Street, Jacksonville for \$1.80 per square foot per year, or \$4,570.65 per year (the "Ed Ball Office Space"); and (ii) a 740 square feet of office space at the County's facility at 117 West Duval Street for no costs ("St. James Building Office Space"). The Ed Ball Office Space shall be used for CHD Information Technology (IT) staff and CHD IT equipment necessary to the CHD and the St. James Building Office Space shall be used for administrative purposes. The parties acknowledge that the State has expended \$225,000 of State funds for improvements to the space to date. The County will provide facility services to maintain the facility common areas and the Ed Ball Office Space and St. James Building Office Space, including but not limited to, utilities (electricity, water, telephone, security system or service, sewage and solid waste removal); maintenance, repair and replacement, both exterior and interior, including locks, window systems, and site lighting; mechanical, HVAC, electrical and plumbing systems maintenance, repair and replacement; pest control; janitorial/custodial services; and signage. The County shall also issue the State 18 parking garage cards (16 in the Main Library Garage and 2 in the Ed Ball Building Garage) for a total annual fee amount of \$13,440 (January-December). The annual costs for the Ed Ball Office Space and the 18 parking garage cards shall be reoccurring annual costs during the State's occupancy of the same. The State shall pay such costs directly to the County or offset such costs against the County's annual contribution towards the CHD operations. The State's use of the County owned facilities described on this Attachment IV, Page 11, for CHD operations shall be subject to the CHD Facility Use Terms adopted by the Jacksonville City Council pursuant to Ordinance 2016-_____
-E. This paragraph shall survive the term of this contract.

Additionally, this Amendment adds language stating, "All changes to, additions to, modifications of, or amendments to this Agreement or any of the terms, provisions, and

conditions hereof shall be binding only when in writing and signed by the authorized officer, agent, or representative of each of the parties hereto."

The Honorable Reggie Gaffney, Council District #7

APPROPRIATION: Total Amount Appropriated: \$ N/A as follows:

(Name of Fund as it will appear in title of legislation) _____

Name of Federal Funding Source: _____ Amount: \$ _____
Name of State Funding Source: _____ Amount: \$ _____
Name of City of Jax Funding Source: _____ Amount: \$ _____
Name of In-Kind Contribution Source: _____ Amount: \$ _____
Name of Bond Acct: _____ Amount: \$ _____

Number _____

IMPACT - FINANCIAL/OTHER:

ACTION ITEMS:

Emergency? Yes ___ No X Justification: _____
Federal or State Mandates Yes ___ No X
Fiscal Year Carryover? Yes ___ No X _____
CIP Amendment? Yes ___ No X (Attach CIP form)
Contract/Agreement (C/A) Approval Yes X No ___ (Attach a copy only)
C/A negotiations on-going? Yes ___ No X
Oversight Department Required? Yes ___ No X Name of Dept. _____
Related RC?/BT? Yes ___ No X (Attach a copy)
Waiver of Code? Yes ___ No X (Identify Code Provision _____)
Code Exception? Yes ___ No X (Identify Code Provision _____)
Continuation Grant? Yes ___ No X
Surplus Property Certification? Yes ___ No X (Attach a copy)
Related Enacted Ordinances? Yes ___ No X Ord. # of Previous Ord. _____
Report Required to City Council/Council Auditors
Yes ___ No X Date _____ Frequency _____

ADMINISTRATION TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Division, Suite 325

CC: Kerry Stewart, Chief of Staff
Mayor's Office, Fourth Floor, City Hall at St. James

From: John Jones, Esq., Real Estate Division, Department of Public Works

Phone: 255-8700 Fax: 255-8948 E-mail: johnj@coj.net

Contact person: RJ Morris, AMIO, Real Estate Division, Department of Public Works

Phone: 255-8705 Fax: 255-8948 E-mail: rmorris@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL
OFFICER TRANSMITTAL**

To: Peggy Sidman (630-4647), Office of General Counsel
Suite 480, City Hall at St. James

From: _____
(Name, Job Title, Department)

Phone: _____ Fax: _____ E-mail: _____

Contact person: _____
(Name, Job Title, Department)

Phone: _____ Fax: _____ E-mail: _____

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED